

# 2023-2024 CATALOG

## Undergraduate and Graduate Catalog

**Main Campus**  
500 Wilcox Street  
Joliet, Illinois 60435

**Albuquerque Campus**  
1500 Renaissance Boulevard NE, Suite C  
Albuquerque, New Mexico 87107

stfrancis.edu (<http://www.stfrancis.edu>)

## 2023-2024

The USF catalog is published annually.

The University of St. Francis is committed to equal opportunity for all and does not discriminate in admission, or access to, or treatment, or employment in its programs and activities on the basis of race, color, religion, creed, marital status, national origin, sex, age, or handicap. Further, the University of St. Francis is committed to a program of affirmative action to ensure access equity, and fairness in educational programs, related activities, and employment for minorities, women, persons with disabilities, veterans with disabilities, and veterans of the Vietnam and Iraq era. The goal of the University's program is a system of employment in which the best-qualified person is hired and continued employment is based on satisfactory job performance and the developing needs of the University.

## Rights Reserved Statement

The provisions of this publication are not to be regarded as an irrevocable contract. The University of St. Francis reserves the right to modify, revoke, or add to any and all regulations at any time, and to cancel the registration of any student for reason of deficiency in scholarship, unsatisfactory conduct, or for other just cause. Among other things, this includes the right to change credit for courses, fees charged, graduation requirements, and any regulations affecting students whether they be academic or pertaining to student life.

## Financial Statement

The University makes available its most recent audit reports and the IRS 990 Tax Return for public reviews on the website, [stfrancis.edu](http://stfrancis.edu).

## State Authorization and Grievance Statements for Off Campus Programs

The University is required by certain states in which it operates to submit either authority statements or statements on complaints by students enrolled in the University's programs offered in that state.

### Illinois

The Illinois Board of Higher Education authorized the University of St. Francis for all locations in Illinois.

Complaints: All complaints should first attempt resolution by following the University of St. Francis complaint process. If an on-campus student does not feel that their complaint has been resolved through the USF Complaint Process, they can contact the Illinois Board of Higher Education through the Illinois Board of Higher Education

(IBHE) Institutional Complaint System [complaints.ibhe.org/](http://complaints.ibhe.org/) (<http://complaints.ibhe.org/>).

### New Mexico

The University of St. Francis receives authorization to operate at its Albuquerque, New Mexico campus by the New Mexico Higher Education Department (NMHED).

Refund statement: Any student signing an enrollment agreement or making an initial deposit or payment toward tuition and fees of the institution shall be entitled to a cooling off period of at least three work days from the date of agreement or payment or from the date that the student first visits the institution, whichever is later. During the cooling off period the agreement can be withdrawn and all payments shall be refunded. Evidence of personal appearance at the institution or deposit of a written statement of withdrawal for delivery by mail or other means shall be deemed as meeting the terms of the cooling off period.

Complaints: If a complaint cannot be resolved by USF, New Mexico students can contact the New Mexico Higher Education Department (NMHED). NMHED has authority to help facilitate resolution to student complaints, only after the student has utilized all internal complaint procedures at the educational institution. After receiving a Student Complaint Form, NMHED staff will review the form and attachments. NMHED may contact the student via email for additional information or clarification. If the initial review falls within the purview of NMHED we shall attempt to facilitate a resolution to the complaint by sending a copy of the complaint to the institution against which the complaint has been made. All parties will be notified of the outcome of the complaint.

[hed.state.nm.us/students-parents/student-complaints](https://hed.state.nm.us/students-parents/student-complaints) (<https://hed.state.nm.us/students-parents/student-complaints>)

## Online Programs

The University of St. Francis is part of the State Authorization Reciprocity Agreement (SARA). Most states participate in SARA. By doing so, institutions agree to a common set of rules for online programs operating in their state. Please visit [nc-sara.org/directory](https://www.nc-sara.org/directory/) (<https://www.nc-sara.org/directory/>) for a list of participating states and institutions. For online students who live in SARA states: The Illinois Board of Higher Education (IBHE) has the responsibility and authority to resolve complaints against Illinois institutions including the University of St. Francis.